



Civil Nuclear Police Authority



Customer Success Story

"We not only successfully created our own Accounts Payable capability but we implemented processes that were more simple to use and were more efficient. Cogent Consulting's advice and guidance was invaluable to us in the creation of our processes and procedures as well as in the implementation of the system and configuration of SAP".

Customer Name

Civil Nuclear Police Authority

<http://www.cnc.police.uk/>

Industry

Public services

Starting Environment

A paper based invoices and expenses process was being provided by a 3rd party

Implementation Highlights

Completed over a 6 week period.
With only 16 days consultancy
CNC are processing 16,000 documents per annum with 2 clerks

Solution Scope

CNC set up a new AP operation, using the Readsoft software, to automate scanning and subsequent processing of invoice, within their SAP system

Key Benefits

- Established a new AP processing capability, independent of the UKAEA
- Workflows to business users control query resolution.
- Delivered management controls and visibility across the entire AP process
- Removed the need for IXOS
- Handled handwritten documents

Background

The Civil Nuclear Police Authority's AP processing was being handled by the United Kingdom Atomic Energy Authority (UKAEA) but CNC had to create their own capability when responsibility was devolved. The requirement was to create the business process and supporting systems from scratch within tight timescales. CNC needed to handle 9,000 invoices and 7,000 sets of expenses, 50% of which were handwritten. This was completed within budget and met the deadlines. The initial implementation used a legacy IXOS system for archiving. This was subsequently replaced by SAP Content Server as this offered a much more cost effective architecture with no loss of function.

The Business Drivers

- To reduce operational setup costs and time
- To enable the processing of handwritten as well as printed documents
- To implement an approved archive
- To improve management controls through improved reporting
- To improve goods receipting processes
- To process invoices and expense claims quickly

Business process issues:

- To deliver the business process to the organisation as efficiently as possible within tight timescales
- To enable easy communications with disparate users, to resolve queries, without them being SAP users
- To minimise time spent in obtaining approvals.

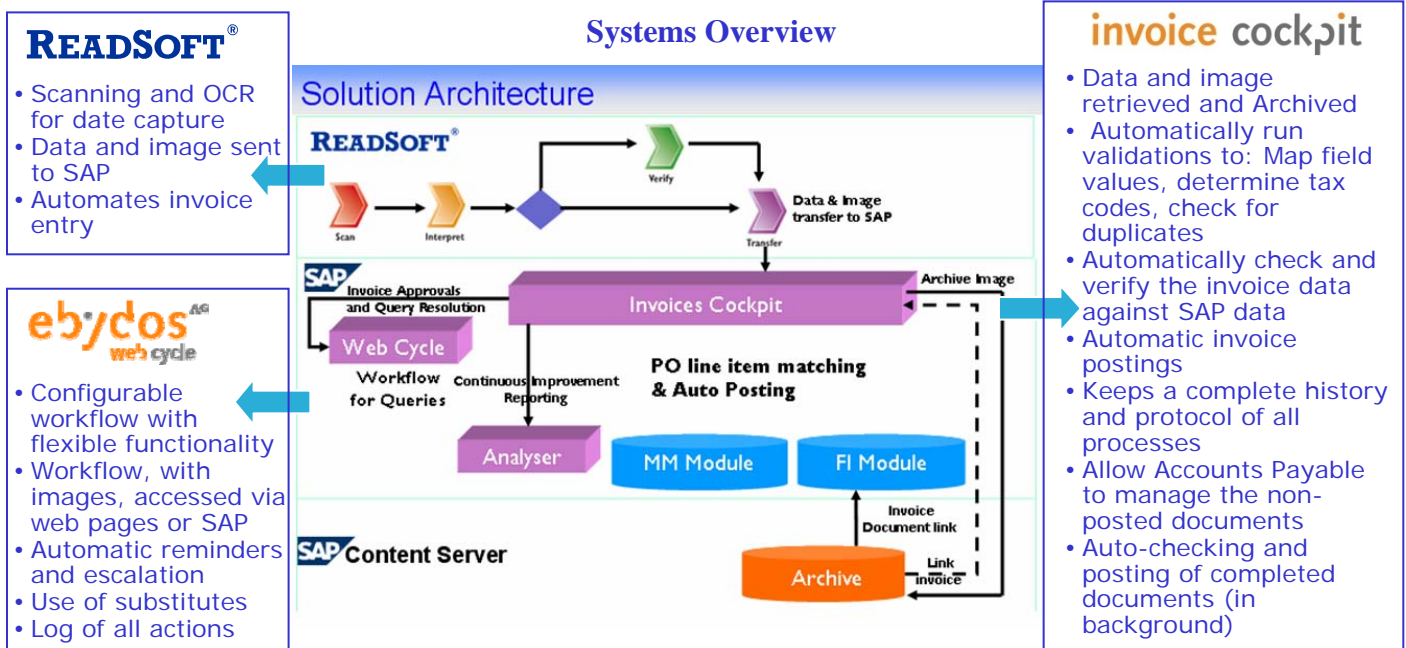
Project Requirements:

- Process invoices onto SAP within minimum resourcing
- Reduce manual keying to allow AP to cope with peak volumes.
- Improve relationship with suppliers by punctual payments
- Improve relationship with suppliers by better traceability through the payment process
- Auto-posting of invoices within tolerance to reduce error handling time
- Electronic storage of image avoiding paper loss and improved response time
- Improved auditability and rapid access to archived document
- AP visibility of all docs on workflow making chasing easier
- Identification/proof of progress by business users and of supplier invoices failing to match





Why Cogent: Cogent Consulting's approach was simple from sales pitch through to implementation. They were able to show us how the system would work, during the sales process, using a live system. Their approach to delivery was pragmatic with attention to detail and quality. Their advice and guidance, based on real experience, was invaluable to us.



Civil Nuclear Police Authority

The Civil Nuclear Constabulary (CNC) has a very exclusive role. Positioned between providing protection for civil nuclear licensed sites and safe-guarding nuclear materials, nuclear site operators, policing and nuclear regulators as well interlinking with home office forces, the CNC has a policing responsibility with a difference.

The Energy Act 2004 created the Civil Nuclear Police Authority (CNPA) and set out powers to members of the Civil Nuclear Constabulary.

The CNPA operates under the strategic direction of the Department for Business, Enterprise and Regulatory Reform (BERR). Members of the CNPA are appointed by the Secretary of State and the organisation is a Non-Departmental Public Body (NDPB).

The function of the CNPA is to maintain the efficiency and effectiveness of the CNC. The role of the CNPA is to ensure that the Constabulary meets the policing requirements of primary stakeholders in the nuclear industry.

ReadSoft

We take pride in being the innovators of our business. Our Research & Development team is the biggest in the industry and we spend a substantial part of our revenue on inventing and improving new technology, according to our customers' needs. With offices in 12 countries and partners in an additional 70, ReadSoft can truly be said to be the worldwide business leader
www.readsoft.co.uk

Cogent Consulting:

Cogent Consulting is a SAP consultancy that specialises in improving processes in finance for users of SAP only. To improve SAP process in finance we have extensively researched the marketplace and found the best third party products available to compliment and improve SAP processes. Every product we recommend or we have developed has been certified by SAP – www.cogentconsulting.co.uk

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